



DIKGATLONG LOCAL MUNICIPALITY

Dikgatlong Local Municipality hereby invites tenders in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following services:

No	Project	BID No	Functionality Criteria		Non-refundable Doc Price	Closing Date
1	Request for Proposals for the Compilation of GRAP, CIDMS and MSCOA Compliant Fixed Asset Register for the 2023/24; 2024/25 and 2025/26 Financial Years	FIN06/2023/24	Experience of Tendering Entity	20	R500.00	15 March 2024 at 12:00
			Experience of Key Personnel	60		
			Methodology and Implementation	20		
			Max Possible Points	100		

The tender will be evaluated in terms of the 80/20 preference points system of which 80 points will be for price and 20 points for specific goals (HDI and Locality) as illustrated below.

SPECIFIC GOALS			
B-BBEE (10)		Locality (10)	
B-BBEE Status Level of Contributor	Number of Points for HDI	Locality	Number of Points for Locality
1	10	Within the boundaries of Dikgatlong Local Municipality	10
2	9		
3	7	Within the boundaries of Frances Baard	8
4	6		
5	4		

SPECIFIC GOALS			
B-BBEE (10)		Locality (10)	
B-BBEE Status Level of Contributor	Number of Points for HDI	Locality	Number of Points for Locality
6	3	Within the boundaries of Northern Cape	6
7	2		
8	1	Within the boundaries of South Africa	4

Bid documents will be available at the Dikgatlong Local Municipality Supply Chain Management offices.

Submission of Tenders

Tenders must be submitted not later than **times and dates specified above. Faxed, emailed and late proposals will not be accepted.**

Bid documents and supporting documents must be placed in a sealed envelope clearly marked **“FIN06/2023/24 Request for Proposals for the Compilation of GRAP, CIDMS and MSCOA Compliant Fixed Asset Register for the 2023/24; 2024/25 and 2025/26 Financial Years.**” and deposited in the tender box at the Municipal Building, 33 Campbell Street, Barkly West, 8375.

The following conditions apply:

- ✓ Tenderers are required to submit a municipal account bearing the Tenderers Entity’s name as proof of payment of municipal services which is not older than 3 month and must not be in arrears for more than 3 months.
- ✓ In the event of residing at the rural area where services are not rendered a letter from the tribal authority with affidavit must be submitted.
- ✓ For Joint Ventures (JV), Tenderers are requested to submit Municipal Statements Account for each member of the JV and conditions of Lease agreement are stipulated below (a)
 - a) Conditions for Lease agreement:
 - i. In case tenderers lease office space from the landlord via the estate agency, tenderers are requested to submit the said lease agreement together with the Municipal Statement Account bearing the Name of the Lessor.
 - ii. Lessor’s Company name and must appear on both the Lease Agreement and the Municipal Statement Account.
 - iii. The Lessee’s Entity name must appear on the Lease Agreement

- ✓ Bids must only be submitted on the bid document provided by the Dikgatlong Local Municipality
- ✓ Persons in the service of the state are not allowed to bid
- ✓ Attach original certified ID documents
- ✓ Certified Company Registration forms
- ✓ Attach copy of Tax Clearance Pin obtainable from SARS or tax clearance certificate.
- ✓ Bidders must be registered on the CSD.
- ✓ The bids will be evaluated and adjudicated in terms of functionality assessment as stipulated in the Terms of reference, Preferential Procurement Policy Framework Act No.5 of 2000, Preferential Procurement Regulation 2022, Municipal Supply Chain Management Regulations and Supply Chain Management Policy of the Dikgatlong Local Municipality.
- ✓ The lowest or any tender will not necessarily be accepted
- ✓ Dikgatlong Local Municipality reserves the right to accept the whole or a part of any tender. No late, faxed, e-mailed or telephonic tenders will be accepted.
- ✓ Bidders that fail to meet all the requirements stipulated in the tender documents will be disqualified.

The Supply Chain Management Policy of Dikgatlong Local Municipality, Preferential Procurement Regulation 2022, PPPFA and other enabling legislation will be applied in the evaluation and adjudication of tenders.

Technical enquiries can be directed to Ms Keamogecoe Maloka at k.maloka@dikgatlong.gov.za or at telephone number: (053) 531 6513.

Ms B Tsinyane
Acting Municipal Manager