

Dikgatlong Local Municipality hereby invites tenders in terms of Section 83 of the Municipal Systems Act, Act 32 of 2000 (as amended) and Sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following services:

No	Discipline / Profession	BID No	Quality Criteria	
1	Provision of VAT recovery services to Dikgatlong LM for a period of 36 months	FIN09/2022/23	Experience on Similar Projects	40
			Key Personnel	35
			Methodology	25
			Max Possible Points	100

Tender documents are to be completed in black ink and in accordance with the conditions and rules contained in the bid documents. Tender documents shall be available at Dikgatlong Local Municipality Offices, 33 Campbell Street, Barkly West, 8375 on the **01 March 2024** until **05 April 2024** upon the payment of a non-refundable document fee of **R 550 for each document** during office hours from 08h00 – 13:00 on weekdays.

The completed Tender documents must be placed in the Tender Box, situated at the main reception area of Dikgatlong Local Municipality, 33 Campbell Street, Barkly West, 8375, no later than **05 April 2024 at 12h00**. Details of all bids received will be posted on the municipal website (www.dikgatlong.gov.za).

The tender will be evaluated in terms of the 80/20 preference points system of which 80 points will be for price and 20 points for specific goals (HDI and Locality) as illustrated below.

SPECIFIC GOALS			
B-BBEE (10)		Locality (10)	
B-BBEE Status Level of Contributor	Number of Points for HDI	Locality	Number of Points for Locality
1	10	Within the boundaries of Dikgatlong Local Municipality	10
2	9		
3	7	Within the boundaries of Frances Baard	8
4	6		
5	4		
6	3	Within the boundaries of Northern Cape	6
7	2		
8	1	Within the boundaries of South Africa	4

Municipal billing clearance certificates or Statement (not older than 3 months)/ a lease agreement signed by both parties lesser and lessee in the case of a tenancy or accompanied by municipal rates (not council proof of residence)/services certificate/ statement indicating that the owner not the tenant is responsible and that no dispute exists between such bidder and the municipality concerned in respect of any such arrear amounts for morethan 90 days. Bidders who reside within the Dikgatlong Municipality jurisdiction will be verified with Dikgatlong Municipality Revenue Section.

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Telephonic, facsimile, email and/or late bids will not be accepted. Bids must be valid for a period of ninety (90) days afterthe closing date of the bid.

Only tenderers that score above the minimum threshold of **70%** of the maximum points for Quality will be considered. Dikgatlong Local Municipality reserves the right not to accept the lowest bid or to award a contract to the bidder scoring the highest number of points.

The following conditions apply:

Tenderers are required to submit a municipal account bearing the Tenderers Entity's name as proof of payment of municipal services which is not older than 3 month and must not be in arrears for more than 3 months.

In the event of residing at the rural area where services are not rendered a letter from the tribal authority with affidavit must be submitted.

For Joint Ventures (JV), Tenderers are requested to submit Municipal Statements Account for each member of the JV and conditions of Lease agreement are stipulated below:

Conditions for Lease agreement:

- (i) In case tenderers lease office space from the landlord via the estate agency, tenderers are requested to submit the said lease agreement together with the Municipal Statement Account bearing the Name of the Lessor.
- (ii) Lessor's Company name and must appear on both the Lease Agreement and the Municipal Statement Account.
- (iii) The Lessee's Entity name must appear on the Lease Agreement

The following conditions apply:

- Bids must only be submitted on the bid document provided by the Dikgatlong Local Municipality
- Persons in the service of the state are not allowed to bid
- Attach original certified ID documents
- Certified Company Registration forms
- Attach copy of Tax Clearance Pin obtainable from SARS or tax clearance certificate.
- Bidders must be registered on the CSD.
- The bids will be evaluated and adjudicated in terms of functionality assessment as stipulated in the Terms of reference, Preferential Procurement Policy Framework Act No.5 of 2000, Preferential Procurement Regulation 2022, Municipal Supply Chain Management Regulations and Supply Chain Management Policy of the Dikgatlong Local Municipality.

The lowest or any tender will not necessarily be accepted

Dikgatlong Local Municipality reserves the right to accept the whole or a part of any tender. No late, faxed, e-mailed or telephonic tenders will be accepted.

All documents requiring certification must not be older than 3 months on the closing date of the tender.

Bidders that fail to meet all the requirements stipulated in the tender documents will be disqualified.

There will be no briefing session. For SCM related enquiries please contact, Mr Mawande Gawuzela, at telephone number 053 531 6520, iminathigawuzela@gmail.com and for technical related enquiries Palesa Legodi at 053 531 6500, palesa.legodi@dikgatlong.co.za during office hours from 08h00 to 16h00

Issued by

Ms B Tsinyane

Acting Municipal Manager