



DIKGATLONG LOCAL MUNICIPALITY

Dikgatlong Local Municipality invites applications from suitably qualified candidates to fill the following vacant position within its establishment:

DEPARTMENT : Finance Services
POST : Financial Accountant: Budget Planning and Management Accounts
CENTRE : Barkly West, Northern Cape
REFERENCE No.: 2024/001/11/FSD

- **Total Remuneration Package:**

- 465 782.52 P/A Excluding Benefits,

- **Term of Appointment:**

- Permanent,

- **Minimum Qualifications / Requirements:**

- The candidate should hold as a minimum, a three year Bachelor's Degree in Accounting or Financial Management;
- Minimum of Three years' working experience as an Officer in the Budget Environment; Preferably local government.
- Minimum competency in line with Government Gazette No.37432 is an added advantage, it will be expected from the successful candidate to enrol for the Minimum Competency Level training in terms of the Municipal Regulations on Minimum Competency Levels, GN R493 of 2007.

- **Knowledge, Skills and Competencies:**

- Knowledge of GRAP, MFMA, and Treasury Regulations;
- Interpersonal and people skills;
- Good communication and problem solving skills;
- Analytical and Strategic thinker;
- Computer literacy.

- **Responsibilities:**

Although not limited to, the primary responsibilities will include:

- Preparation of multi – year annual budgets;
- Receive budget estimates from departments and critically examine them for correctness, accuracy, completeness, and conformance with established procedures, regulations, and municipal objectives;
- Monitoring budgetary expenditure and income against monthly actuals;
- Compile MFMA monthly, quarterly and mid-term reports;
- Ensuring compliance with the Municipal Finance Management Act, No. 56 of 2003, and other relevant legislation, including Supply Chain Management;
- Assist in compiling the Annual Financial Statements, and in-year Financial Statements;
- Assist in preparing monthly returns to National and Provincial Treasury, Statistics SA and other external government agencies/departments;
- Respond to internal and external audit queries;
- Leading, directing and managing staff within the section insuring that key performance indicators of personnel are achieved;
- Any other financial related duties.

Note:

- Preference will be given to suitable candidates from the designated groups;
- Should you not hear from us within one month of the closing date of this advertisement, please regard your application as being unsuccessful;
- Only short-listed candidates will be contacted;
- Late applications will not be considered;
- The municipality reserves the right not to appoint anyone in the position;

Closing date: 31 October 2024

If you meet the stated requirements, a detailed CV, certified copies of academic qualifications, Identity Document (certified copies must not be older than 3 months) should be addressed to **Dikgatlong Local Municipality, Private Bag X5, Barkly West, 8375** or hand delivered at **33 Campbell Street, Registry Office, Dikgatlong Local Municipality, Barkly West.**

Enquiries: Mr. L. Keskile

HR Officer

(053) 531 6528

Dikgatlong Local Municipality is an equal opportunity and affirmative action employer

Issued By: Ms B. Tsinyane
Acting Municipal Manager