

DIKGATLONG LOCAL MUNICIPALITY



FORMAL WRITTEN PRICE QUOTATION FOR SEVEN DAYS NOTICE

BID NO: RFQ22/2024/25

Dikgatlong Municipality hereby invites suitably prospective service providers to quote for Municipal Finance Management Programme training for four (4) finance interns. **Sealed** Price quotations clearly marked “**RFQ22/2024/25 MUNICIPAL FINANCE MANAGEMENT PROGRAMME FOR FOUR (4) INTERNS**” clearly endorsed on the envelope” must be submitted to the Dikgatlong Local Municipality, 33 Campbell Street, Barkly West, 8375. Bids **must** reach the municipality before **12h00 on Friday the 24th of January 2025**.

BACKGROUND AND SPECIFICATIONS/ SCOPE OF WORK

The following unit standards must be provided:

	MUNICIPAL FINANCE MANAGEMMENT PROGRAMME	NQF LEVEL	CREDITS
116361	Interpret South Africa Legislation and Policy affecting municipal Financial Management	6	8
116344	Apply the inter-government fiscal Relation Act to municipality Financial management	6	10
116348	Conduct stakeholder consultation around municipal finance programme	6	8
116343	Apply the principle of ethics in a municipal environment	6	10
116347	Contribute to capital planning and financing	6	15
116340	Apply costing principles to municipal operational and service based costing	6	11
11645	Apply the principle of budgeting within a municipality	5	15
116364	Plan a municipal budgeting with a reporting cycle	6	8
116363	Prepare and analyse municipal financial report	6	12

116358	Contribute to the strategic planning in South Africa municipality	5	15
116341	Conduct performance management to a South African municipality	6	12
116342	Apply approach to managing municipal income and expenditure within a multi-year framework	6	15
116360	Manage information technology resources in a municipal finance environment	6	8
116353	Participate in the design of municipal supply chain Management	6	12
116346	Apply techniques and South African statuses to cash and investment	6	10
116362	Manage a municipality's assets and Liabilities	6	11
16 U/S	Total Credits		180

NB: If the bidder does not quote for all the items, then they will be automatically disqualified.

1. Late, emailed, faxed, incomplete quotes will not be considered.
2. All quotes will be adjudicated and awarded in terms of the Dikgatlong Local Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.
3. Quotes must be valid for a period of 30 days
- 4. Suppliers must submit their quotes with the following documentation and or information:**
 - 4.1 A valid original Tax Clearance certificate or a valid tax pin.
 - 4.2 **A certificate certifying that the bidder has no undisputed commitments for Municipal services towards a municipality or or service provider i.r.o. payments which are overdue more than 90 days; if the bidder is the lessee a valid lease agreement together with the municipal account of the landlord; or a letter from tribal authority if the service provider operates in rural area.**
 - 4.3 MBD 4, 6.1, 8 and 9 must be fully completed and submitted together with a quotation.
 - 4.4 Bidders must be registered on the Central Supplier Data Base.
 - 4.5 Bidders must submit SETA certificate.
 - 4.6 The tender will be evaluated in terms of the 80/20 preference points system of which 80 points

will be for price and 20 points for specific goals (Locality and HDI) as illustrated below.

SPECIFIC GOALS		
Historical disadvantaged Individuals (10 max points)	Locality (10 max points)	
Number of Points for HDI	Locality	Number of Points for Locality
10 points will be awarded to the service provider with more than 50% ownership of the business by HDI.	Within the boundaries of Dikgatlong Local Municipality	10
	Within the boundaries of Frances Baard District Municipality	8
	Within the boundaries of Northern Cape	6
	Within the boundaries of South Africa	4

5. The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.
6. Address and the vat number (4450111283) of the municipality must appear on the quote.
7. Failure to meet the above requirements or submission of documents will lead to disqualification of the bid.

Enquiries must be directed to: SCM Office at Tel no: (053) 531 6500 or email m.gawuzela@dikgatlong.gov.za

Ms B Tsinyane
Municipal Manager

Notice date: 17/01/2025

