

DIKGATLONG LOCAL MUNICIPALITY



INVITATION: FORMAL WRITTEN PRICE QUOTATION FOR SEVEN DAYS NOTICE

BID NO: RFQ04/2023/24

Dikgatlong Municipality hereby invites suitably prospective service providers to quote for **the supply and delivery of laptops and a desktop** at Barkley West. **Sealed** Price quotations clearly marked **“BID NO: RFQ04/2023/24 supply and delivery of laptops and a desktop”** clearly endorsed on the envelope” must be submitted to the Dikgatlong Local Municipality, 33 Campbell Street, Barkly West, 8375. Bids **must** reach the municipality before **12h00 on Friday the 15th of September 2023**.

SPECIFICATIONS AND QUANTITY

ITEM	DESCRIPTION	QUANTITY
1	Desktop <ul style="list-style-type: none">• HDD- 500GB above• RAM- 8GB above• CPU-Intel i5 10th Generation• OS- Windows 11	1
2	Laptop <ul style="list-style-type: none">• HDD- 500GB above• RAM- 8GB above• CPU-Intel i5 10th Generation• OS- Windows 11	3
3	Laptop <ul style="list-style-type: none">• HDD- 500GB above• RAM- 8GB above• CPU-Intel i7 10th Generation• OS- Windows 11• Wi-Fi + Bluetooth- Yes• Touch Screen- Yes• Multi-touch Screen- Yes	1

	<ul style="list-style-type: none"> • Pointing Device Type-Stylus • Weight (Approximate) – 1.5 kg • Screen Resolution – 10” or 12” 	
--	---	--

NB: If the bidder does not quote for all the items, then they will be automatically disqualified. Please also specify the brand that the service provider propose to supply and deliver.

1. Late, emailed, faxed, incomplete quotes will not be considered.
2. All quotes will be adjudicated and awarded in terms of the Dikgatlong Local Municipality Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the regulations promulgated under this Act. This bid is subject to the General Conditions of Contract and, if applicable, any other Special Condition of Contract.
3. Quotes must be valid for a period of 30 days

4. Suppliers must submit their quotes with the following documentation and or information:

4.1 A valid original Tax Clearance certificate or a valid tax pin.

4.2 A certificate certifying that the bidder has no undisputed commitments for Municipal services towards a municipality or service provider i.r.o. payments which are overdue more than 90 days; if the bidder is the lessee a valid lease agreement together with the municipal account of the landlord or a director if a company is a sole owner; or a letter from tribal authority if the service provider operates in rural area.

4.3 Certified evidence of B-B.B.E.E. contributor status by SANAS, IRBA or SANAS accredited agencies or valid affidavit order to claim HDI points.

4.4. MBD 4, 6.1, 8 and 9 must be fully completed and submitted together with a quotation.

4.5. Bidders must be registered on the Central Supplier Data Base.

4.6. The tender will be evaluated in terms of the 80/20 preference points system of which 80 points will be for price and 20 points for specific goals (HDI and Locality) as illustrated below.

SPECIFIC GOALS			
B-BBEE (10)		Locality (10)	
B-BBEE Status Level of Contributor	Number of Points for HDI	Locality	Number of Points for Locality
1	10	Within the boundaries of	10

SPECIFIC GOALS			
B-BBEE (10)		Locality (10)	
B-BBEE Status Level of Contributor	Number of Points for HDI	Locality	Number of Points for Locality
2	9	Dikgatlong Local Municipality	
3	7	Within the boundaries of Northern Cape	8
4	6		
5	4		
6	3	Within the boundaries of Northern Cape	6
7	2		
8	1	Within the boundaries of South Africa	4

5. The Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or only part of a bid if (a) the bid amounts received are too high; (b) the bids do not comply with the specific bid goals; or (c) objective criteria exist which justify or necessitate the non-acceptance of any bids.

6. Address and the vat number (**4450111283**) of the municipality must appear on the quote.

7. Failure to meet the above requirements or submission of documents, except for submission of BBBEE certificate or Valid swan affidavit will lead to disqualification of the quotation.

Enquiries must be directed to: SCM Office at Tel no: (053) 531 6500.

Ms B Tsinyane
Acting Municipal Manager

Notice date: 07/09/2023